

LINWOOD FARMS HOA

ARCHITECTURAL REVIEW REQUEST

Send to Linwood Farms HOA c/o Cusick Company
8008 Corporate Center Dr., Suite 100, I, Charlottes, NC 28226 OR
(704) 544-7779 Or Email (with attachments) to: linwoodfarmsarc@gmail.com

Date Submitted: _____

Date Received: _____

The Architectural Review Committee and the Board has 30 days to review your request and advise you of their decision. Please plan your project start date accordingly. If you should start without approval, legal action may be taken by the HOA without notice.

To insure a quick and complete response to your request;

- Fully complete all requested information on this request.
- Attach additional exhibits/information such as lot survey, plan view or elevation drawings, complete description of materials such as a photograph of proposed item.

NOTE: You, the homeowner, are responsible for securing any necessary building permits or approvals from Iredell County and/or the Town of Mooresville. Any improvements made within a utility easement on your property are subject to relocation or removal, should any future utility maintenance work be required by Iredell County, Town of Mooresville, or other utility company. The cost of restoration, should this relocation or removal be necessary, is at the homeowner's expense. Restorations must be submitted to the ARC for approval.

Request submitted by: _____

Street Address: _____

Home Phone: _____ Work Phone: _____

e-mail: _____

PLEASE check the following applicable to your project:

Modifications to: ___ Home ___ Fence ___ Patio ___ Other _____

Property Additions: ___ Fence ___ Patio ___ Deck ___ Other _____

PROJECT DESCRIPTION: (Include size, materials being used, colors) _____

Attachments: Any illustrations must include dimensions of modification/addition, including heights (if applicable). Survey should also note distance from modification/addition to house and side and rear lot set back lines.

Survey Required: _____ Elevation Dwgs Req. _____ Illustrations Req: _____ Color Samples Req: _____
(required for fence, sheds and other permanent items to show location)

Estimated Start Date: _____ Estimated Completion Date: _____

Homeowner Signature: _____ Date signed _____

By submitting this request, I agree to perform the work described strictly in accordance with the approved plans and specifications.

ARC RULES TO FOLLOW

1. Any changes to the exterior of the house requires a ARC form to be filed prior to the commencement of your project.
2. All construction, other than roofs, require a survey form (Plat) with the location of the work drawn on it. This includes Landscaping changes.
3. When replacing roof shingles, you need to supply the name and type of shingle being used, as well as the color. We also request that you put the name of the installing company on the form.
4. If the changes involves major construction, i.e.. Sun-rooms, Pergola's and Sheds, architectural/engineering drawings must be supplied. Hand drawings will not be accepted. Permit approval must be submitted if required by The Town of Mooresville or Iredell County.
5. The ARC Committee has 30 days to make a decision. If you have not heard from the committee in that time, you must re-submit and there is a 10 day wait period. If there are questions from the committee, the 30 day clock starts when the answers are received. If both time periods expire and you have not heard from the committee, then you can proceed. Be aware, you will need to prove that you submitted.
6. All ARC Communication should be directed to either:

linwoodfarmsarc@gmail.com

or

linwoodfarmshoa@gmail.com